***Name***

Adress

Phone

Married

E-mail Adress XX years old

Driver's license

**Total availability for travel and move**

[In the field below, you should mention your position of preference corresponding to the vacancy that you are applying for] PROJECT MANAGER

COORDINATOR OR MANAGER OF XXXXX

More than 10 years of experience in XXXXXXXXXXXXXXX

**SUMMARY OF QUALIFICATIONS:**

**[This is the main item of your resume, because you can highlight the knowledge acquired in the area of interest, through graduation. Use five to seven sentences of no more than three lines each, starting with terms like '' Skill, Knowledge, Aptitude and Competence '', because the information must be arranged objectively and easily. You should avoid writing personal characteristics, as this information should be clarified at the time of the interview]**

**SUMMARY OF QUALIFICATIONS:**

* Construction xxxxx
* Experience in xxxxx
* Definition and implementation xxxxxx
* Planning xxxxxx.
* Planning and execution xxxxxx
* Management of xxxxxxxx
* Team Leadership

**ACADEMIC EDUCATION AND LANGUAGES:**

**Postgraduate Studies**  
**University graduate**

**Fluent English**

**PROFESSIONAL EXPERIENCE:**

**Company 20XX to 20XX**

*Multinational company of the Consultative Engineering segment.*

**Manager XXXXX (XX / 20XX current job)**

**Activities**

* XXXXXX
* XXXXX
* XXXXX

Software used:

Major accomplishments:

* XXXX
* XXXXX
* XXXXX

**Manager XXXXX (XX / 20XX current job)**

**Activities**

* XXXXXX
* XXXXX
* XXXXX

Software used:

Major accomplishments:

* XXXX
* XXXXX
* XXXXX

**Coordinator (July/2008 to February/2010)**

Report to the Commercial Director and management of 2 people.

**Activities**

* XXXXXX
* XXXXX
* XXXXX

Software used:

Major accomplishments:

* XXXX
* XXXXX
* XXXXX

**PROFESSIONALIZING COURSES:**

**SOFTWARES:**